

Global Matrix 4.0

Instructions for Report Card Grades and Rationales Submission

To ensure that all country grades are consistent with the harmonized grading scheme and can be included in global comparisons, the AHKGA needs to audit all country Report Card grades for the 10 common indicators. A draft of each country Report Card grades along with their justification/rationale must be submitted to the AHKGA for audit (email to idemchenko@cheo.on.ca) **by February 28th 2022**.

To help make the auditing process as smooth and quick as possible, please consider the following when doing your grades assignment and preparing your summary file for submission to the AHKGA:

1. Assign grades in accordance with the “List of Indicators, Benchmarks and Grading Rubric for the Global Matrix 4.0” (www.activehealthykids.org/wp-content/uploads/2021/06/Global-Matrix-4.0-Indicators-Benchmarks-Grading-Rubric_final.pdf)
2. Do not forget to add a “*” to your grade if it is based on mixed data: device-measured and self-reported (e.g., C* for Sedentary Behaviour Indicator); and add “**” to your grade if it is based on device-measured data exclusively (e.g., B+** for Overall Physical Activity).
3. Use the template (www.activehealthykids.org/wp-content/uploads/2021/10/TEMPLATE-Grades-and-Rationales-updated-Oct-2021.xlsx, updated October 2021) for your grades and rationales submission. Make sure that the justification/rationale includes the prevalence/statistics/relevant numbers and policies that were considered in the grading process for each indicator.
4. If needed, refer to the example (www.activehealthykids.org/wp-content/uploads/2021/09/EXAMPLE-Grades-and-Rationales-Canada-Global-Matrix-3.0.xlsx) to see how countries submitted their grades and rationales in the Global Matrix 3.0, available on the AHKGA website (“Global Matrix 4.0 Downloads”). Please note that in the Global Matrix 4.0, we ask countries to also include the main characteristics (e.g., size, location, data collection year) of the sample for all data/studies informing the grade and their references (where possible).
5. Some grading, especially from first-time Global Matrix participants, may require more than one round of audit. So, we encourage new participants not to wait until the deadline and submit their grades a bit earlier (e.g., January) to have more time for addressing auditors’ feedback.

6. Please allow up to 2 weeks for the audit (one round) to be completed and be aware that the audit process may lead to some changes (usually minor) of the draft grades or rationales.

The AHKGA plans to have all the **final grades** (i.e., approved for inclusion in the Global Matrix 4.0) by the **end of March 2022**.

Thank you in advance for your collaboration and meeting all the deadlines!